



ALTON LEATHERNECKS DETACHMENT 1160

MARINE CORPS LEAGUE

CONSTITUTION – BYLAWS

2009

ALTON LEATHERNECKS BYLAWS

DETACHMENT BYLAWS COMMITTEE

HARRY KORTKAMP
MIKE GREGORY
MIKE TURNER
ANGELOS KAPPOS

COMMANDANT
JUDGE ADVOCATE
MEMBER
LIFE MEMBER

GODFREY, IL
GODFREY, IL
WOOD RIVER, IL
WOOD RIVER, IL

CERTIFICATION

I, Mike Gregory, Judge Advocate for the MARINE CORPS LEAGUE, ALTON LEATHERNECKS DETACHMENT 1160, do hereby certify that these Bylaws contained hereafter, that were approved by the regular members present and voting at the regular monthly meeting of the MARINE CORPS LEAGUE, ALTON LEATHERNECKS DETACHMENT 1160, at the ALTON VETERANS OF FOREIGN WARS POST 1308 on 16 MARCH 2009, have been incorporated in this report of 23 MARCH 2009. Furthermore, that all previous copies of the MARINE CORPS LEAGUE ALTON LEATHERNECKS DETACHMENT 1160 Bylaws are considered obsolete.

Mike Gregory
Detachment 1160 Judge Advocate

ATTEST:

VERNON A. CUNNINGHAM
JUNIOR PAST COMMANDANT

PREAMBLE

In the name of the beneficent God of all, we who have honorably served, or are now honorably serving our country in the UNITED STATES MARINE CORPS, for the common good of this Nation, and all nations and people of the world, and in order that the fundamental rights and freedom of every person may be preserved, to foster interest in the affairs of the UNITED STATES MARINE CORPS, to protect and advance the welfare of wounded and disabled Marines and their dependents, and for the further purposes set forth hereinafter, do solemnly and firmly associate ourselves together in a non-profit corporation known as “MARINE CORPS LEAGUE ALTON LEATHERNECKS DETACHMENT 1160” and order and establish these Bylaws.

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ARTICLE ONE – GENERAL

1000 AUTHORITY

- (a) THE MARINE CORPS LEAGUE IS A NONPROFIT ORGANIZATION, INCORPORATED BY AN ACT OF THE SEVENTY-FIFTH CONGRESS OF THE UNITED STATES OF AMERICA ON 4 AUGUST 1937. THIS DETACHMENT EXISTS AS A SUBORDINATE UNIT OF THE DEPARTMENT OF ILLINOIS MARINE CORPS LEAGUE, WHICH EXISTS AS A SUBORDINATE UNIT OF THE MARINE CORPS LEAGUE.
- (b) THIS DETACHMENT WILL BE GOVERNED BY ITS ELECTED AND APPOINTED BOARD OF OFFICERS HEREBY KNOWN AS ITS BOARD OF TRUSTEES, SUBORDINATE TO THE DEPARTMENT CONVENTION, NATIONAL CONVENTION, THE CHARTER, BYLAWS AND ADMINISTRATIVE PROCEDURES OF THE MARINE CORPS LEAGUE, AS WELL AS THE BYLAWS AND ADMINSTRATIVE PROCEDURES PROMULGATED HEREIN WHICH ARE NOT IN CONFLICT WITH THE DEPARTMENT OF ILLINOIS BYLAWS AND NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES.
- (c) THIS DETACHMENT IS A 501 (c) (4) NOT-FOR-PROFIT ORGANIZATION
- (d) THIS DETACHMENT SHALL ALWAYS BE SUBORDINATE TO THE DEPARTMENT OF ILLINOIS AND THE MARINE CORPS LEAGUE AS PROVIDED BY THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES ARTICE 7 SECTION 700.

1010 NAME

THE NAME OF THIS ORGANIZATION SHALL BE:
ALTON LEATHERNECKS DETACHMENT 1160, MARINE CORPS LEAGUE.

1020 PURPOSE

- (a) TO PRESERVE THE TRADITIONS AND PROMOTE THE INTERESTS OF THE UNITED STATES MARINE CORPS.
- (b) TO BAND THOSE WHO ARE NOW SERVING IN THE UNITED STATES MARINE CORPS AND THOSE WHO HAVE BEEN HONORABLY DISCHARGED FROM THAT SERVICE TOGETHER IN FELLOWSHIP THAT THEY MAY EFFECTIVELY PROMOTE THE IDEALS OF AMERICAN FREEDOM AND DEMOCRACY.

- (c) TO FIT ITS MEMBERS FOR THE DUTIES OF CITIZENSHIP AND TO ENCOURAGE THEM TO SERVE AS ABLY AS CITIZENS AS THEY HAVE SERVED THE NATION UNDER ARMS.
- (d) TO HOLD SACRED THE HISTORY OF THE MEN AND WOMEN WHO HAVE GIVEN THEIR LIVES TO THE NATION
- (e) TO FOSTER LOVE FOR THE PRINCIPALS WHICH THEY HAVE SUPPORTED BY BLOOD AND VALOR SINCE THE FOUNDING OF THE REPUBLIC.
- (f) TO MAINTAIN TRUE ALLEGIENCE TO AMERICAN INSTITUTIONS.
- (g) TO CREATE A BOND OF COMRADESHIP BETWEEN THOSE IN THE SERVICE AND THOSE WHO HAVE RETURNED TO CIVIL LIFE.
- (h) TO AID VOLUNTARILY AND TO RENDER ASSISTANCE TO ALL MARINES AND FORMER MARINES AS WELL AS TO THEIR WIDOWS, WIDOWERS AND ORPHANS.
- (i) TO PERPETUATE THE HISTORY OF THE UNITED STATES MARINE CORPS AND BY FITTING ACTS, TO OBSERVE THE ANNIVERSARIES OF HISTORICAL OCCASIONS OF PECULIAR INTEREST TO MARINES.
- (j) TO PROMOTE THE AIMS AND PURPOSES OF THE MARINE CORPS LEAGUE

1030 HEADQUARTERS

HEADQUARTERS SHALL BE DETERMINED BY A TWO-THIRDS (2/3) VOTE OF ALL MEMBERS IN GOOD STANDING AT A MEETING ANNOUNCED AT THREE CONSECUTIVE REGULARLY SCHEDULED MEETINGS.

1040 RIGHT TO SPEAK

ALL MEMBERS IN GOOD STANDING, WHEN RECOGNIZED BY THE CHAIR AND NOT EXPRESSLY PROHIBITED BY DEPARTMENT OF ILLINOIS BYLAWS OR NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES, SHALL HAVE THE RIGHT TO SPEAK ON ANY SUBJECT AND ALL ISSUES BROUGHT TO THE MEETING FOR ITS CONSIDERATION.

1050 QUORUM

THE MINIMUM NUMBER REQUIRED TO TRANSACT DETACHMENT BUSINESS SHALL BE EIGHT (8) CONSISTING OF FOUR (4) ELECTED OFFICERS AND FOUR (4) OTHER MEMBERS IN GOOD STANDING.

1060 RESPECT

- (a) THE BIBLE SHOULD BE OPENED AND PLACED ON AN ALTAR, WHICH IS COVERED WITH A CLEAN AND ATTRACTIVE CLOTH, DURING ALL OF THE MEETINGS OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (b) NO DISRESPECT TO THE BIBLE, BY ACT OR WORD SHALL BE TOLERATED.
- (c) NO ONE SHALL USE THE ALTAR FOR PHYSICAL SUPPORT AND SHALL NOT, UNDER ANY CIRCUMSTANCES, USE THE ALTAR OR BIBLE AS A RESTING PLACE FOR ANY ITEM OR MATERIAL.
- (d) ALL SPACE BETWEEN THE ALTAR AND THE CHAIR SHALL BE CONSIDERED AS HALLOWED GROUND AND SHALL NOT BE TRAVELED UPON WHILE THE BIBLE IS OPEN.

ARTICLE TWO – MEMBERSHIP

2000 ELIGIBILITY

- (a) THE ALTON LEATHERNECKS DETACHMENT 1160 SHALL DRAW MEMBERSHIP FROM ALL INTERESTED FUTURE WORTHY APPLICANTS.
- (b) REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 600
- (c) REFER TO DEPARTMENT OF ILLINOIS CONSTITUTION AND BYLAWS SECTION 71.02

2010 REGULAR MEMBERSHIP

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 600 (a).

2020 ASSOCIATE MEMBERSHIP

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 600 (b).

2030 HONORARY MEMBERSHIP

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 600 (c).

2040 LIFE MEMBERSHIP

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 645.

2050 DELINQUENT MEMBERSHIP

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 620.

2060 INELIGIBLE MEMBERS

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 625

2070 DUAL MEMBERSHIP

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 650.

2080 RIGHTS OF MEMBERS

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 630.

2090 RIGHT OF APPEAL

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 635

2100 NEW MEMBERSHIP DUES

NEW MEMBERS IN THE ALTON LEATHERNECKS DETACHMENT 1160 SHALL PAY THEIR MEMBERSHIP DUES AS DETERMINED BY THE DETACHMENT

2110 ANNUAL DUES

THE ALTON LEATHERNECKS DETACHMENT 1160 SHALL DETERMINE THE AMOUNT OF ITS MEMBERSHIP DUES, WHICH SHALL INCLUDE THE DEPARTMENT OF ILLINOIS AND THE NATIONAL PER CAPITA DUES AND FEES. ALL DUES ARE TO BE SENT TO THE PAYMASTER THIRTY (30) DAYS IN ADVANCE OF THE ANNIVERSARY DATE SHOWN ON THE MEMBERSHIP CARD.

2120 MEMBERSHIP TRANSFER

- (a) REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 710
- (b) REFER TO THE DEPARTMENT OF ILLINOIS CONSTITUTION AND BYLAWS SECTION 71.32

2130 DEATH OF A MEMBER

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 720.

ARTICLE THREE – OFFICERS

3000 ELECTIVE OFFICERS

(a) THE ELECTIVE OFFICES OF THIS DETACHMENT SHALL BE:

- (a) COMMANDANT
- (b) SENIOR VICE COMMANDANT
- (c) JUNIOR VICE COMMANDANT
- (d) JUDGE ADVOCATE
- (e) ADJUTANT
- (f) PAYMASTER
- (g) CHAPLAIN
- (h) SERGEANT AT ARMS

(b) ALL MEMBERS ELECTED TO A DETACHMENT POST WILL BE CONSIDERED AN ELECTED OFFICER.

3010 APPOINTED OFFICERS

(a) ALL MEMBERS APPOINTED TO DETACHMENT POSTS WILL BE CONSIDERED AN APPOINTED OFFICER.

(b) OFFICERS MAY BE APPOINTED TO ANY OFFICE AT THE DISCRETION OF THE DETACHMENT COMMANDANT THAT IS NOT MANDATED AS AN ELECTIVE OFFICE, WITH THE APPROVAL OF THE MAJORITY OF THE ELECTED OFFICERS

(c) APPOINTED OFFICERS ARE APPOINTED AT EACH ELECTION, AND THEN AS EACH TERM IS OVER, EACH APPOINTED OFFICER RELINQUISHES HIS OR HER POSITION. HE OR SHE MUST BE APPOINTED AGAIN BY THE NEWLY ELECTED COMMANDANT WITH THE APPROVAL OF THE MAJORITY OF THE NEWLY ELECTED BOARD OF TRUSTEES.

3020 TERM OF OFFICE

(a) ALL ELECTIVE AND APPOINTED OFFICERS SHALL BE ELECTED FOR A TERM OF ONE YEAR. SUCH OFFICERS SHALL CONTINUE TO DISCHARGE THE DUTIES OF THEIR RESPECTIVE OFFICES UNTIL THEIR SUCCESSORS HAVE BEEN DULY ELECTED OR APPOINTED, QUALIFIED AND INSTALLED IN OFFICE, UNLESS SOONER REMOVED FOR CAUSE BY THE ACTION OF THE DEPARTMENT OF ILLINOIS OR THE NATIONAL MARINE CORPS LEAGUE.

(b) TENURE OF OFFICE FOR ANY ELECTED OR APPOINTED DETACHMENT OFFICER SHALL BE TERMINATED BY FAILURE OF ANY OF THESE OFFICERS TO PAY THEIR DUES PRIOR TO THE EXPIRATION DATE AS SHOWN ON SUCH OFFICERS MEMBERSHIP CARD. SHOULD THIS OCCUR, THE OFFICER SHALL BE REMOVED FROM OFFICE AND SAID OFFICE TO BE DECLARED VACANT.

(c) ALL ELECTED DETACHMENT OFFICERS MAY SUCCEED THEMSELVES THROUGH RE-ELECTION TO THEIR RESPECTIVE OFFICES EXCEPT FOR A COMMANDANT THAT HAS SERVED TWO CONSECUTIVE TERMS.

(d) A COMMANDANT THAT HAS SERVED TWO (2) CONSECUTIVE TERMS IN THAT CAPACITY MAY BE AGAIN NOMINATED AND ELECTED FOR THAT POSITION AFTER A LAPSE OF AT LEAST ONE (1) YEAR.

(1) IT IS ACKNOWLEDGED THAT THEY MAY BE ELECTED FOR ANY OTHER OFFICE WITHIN THAT TIME PERIOD.

(e) ANY APPOINTED DETACHMENT OFFICER MAY BE RE-APPOINTED TO ANY OFFICE AT THE DISCRETION OF THE DETACHMENT COMMANDANT WITH THE APPROVAL OF THE MAJORITY OF THE ELECTED OFFICERS

(f) IN THE EVENT OF A VACANCY, NO OFFICER ELECTED OR APPOINTED, SHALL SERVE MORE THAN 366 CONSECUTIVE DAYS WITHOUT SECURING A RE-ELECTION, OR THE APPROVAL OF AT LEAST TWO-THIRDS (2/3) OF THE MEMBERS PRESENT AND IN GOOD STANDING AT THE REGULARLY SCHEDULED MEETING WHERE THE INFRACTION WILL OCCUR.

(g) SHOULD THE DETACHMENT FIND ITSELF WITHOUT A DULY ELECTED BOARD OF TRUSTEES, ANY MEMBER IN GOOD STANDING MAY NOTIFY THE DEPARTMENT OF ILLINOIS OF THE VACANCY OF THE DETACHMENTS BOARD OF TRUSTEES.

3030 DUTIES

(a) IT SHALL BE THE DUTY OF THE COMMANDANT:

(1) TO BE THE CHIEF EXECUTIVE OFFICER OF THE ALTON LEATHERNECKS DETACHMENT 1160

(2) TO APPOINT THE HEADS OF ALL COMMITTEES

(3) TO PRESIDE AT ALL DETACHMENT AND OFFICER MEETINGS

- (4) HAVE THE PRIMARY DIRECTION AND CONTROL OF THE EXECUTIVE AND ADMINISTRATIVE AFFAIRS OF THE ALTON LEATHERNECKS DETACHMENT 1160, IN CONJUNCTION WITH THE BOARD OF TRUSTEES
- (5) OBSERVE AND ENFORCE THE PROVISIONS OF THE CONSTITUTION, THE CONGRESSIONAL CHARTER, NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES, DEPARTMENT OF ILLINOIS CONSTITUTION AND BYLAWS AND THE BYLAWS OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (6) DIRECT TO THE OFFICERS AND MEMBERS OF THE ALTON LEATHERNECKS DETACHMENT 1160 SUCH ORDERS AS HE OR SHE MAY DEEM REASONABLE AND NECESSARY TO EFFECTUATE THE PROPER CONDUCT AND GOOD MANAGEMENT OF THIS DETACHMENT, SO LONG AS IT DOES NOT CONFLICT WITH SUCH BYLAWS.
- (7) TO SEEK AND UTILIZE THE ADVICE AND ASSISTANCE OF THE BOARD OF TRUSTEES IN ADMINISTERING THE AFFAIRS OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (8) WITH THE ADJUTANT AND PAYMASTER, OR THE ADJUTANT/PAYMASTER, HAVE THE PRIMARY CUSTODY OF THE FUNDS AND PROPERTY OF THE ALTON LEATHERNECKS DETACHMENT 1160, SUBJECT TO THE SUPERVISION OF THE BOARD OF TRUSTEES.
- (8) WITH THE ADVICE AND CONSENT OF THE BOARD OF TRUSTEES, APPOINT SUCH OFFICERS AND COMMITTEE CHAIRPERSONS AS PROVIDED HEREIN.
- (9) REPRESENT THE ALTON LEATHERNECKS DETACHMENT 1160 AT SOCIAL, CIVIC, CHARITABLE AND FRATERNAL FUNCTIONS AND CEREMONIES IN SUCH A MANNER AS WILL ENHANCE THE DIGNITY, HONOR AND PRESTIGE OF THE ALTON LEATHERNECKS DETACHMENT 1160 AND THE MARINE CORPS LEAGUE.
- (11) TO PERFORM OTHER DUTIES AS THE CONSTITUTION AND BYLAWS IMPOSED UPON THE COMMANDANT TO PROPERLY CONDUCT THE AFFAIRS OF THE ALTON LEATHERNECKS DETACHMENT 1160.

(b) IT SHALL BE THE DUTY OF THE SENIOR VICE COMMANDANT:

- (1) TO CLOSELY AND DIRECTLY AID AND ASSIST THE COMMANDANT IN EXECUTING AND ADMINISTERING THE AFFAIRS OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (2) TO PRESIDE OVER THE BUSINESS AND AFFAIRS OF THIS DETACHMENT, IN THE PLACE AND STEAD OF THE COMMANDANT DURING ANY ABSENCE OR INCAPACITY OF THE COMMANDANT.
- (3) TO ASSUME THE RESPONSIBILITY FOR THE DIRECTION OF ALL SOCIAL ACTIVITIES OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (4) TO DESIGN, IMPLEMENT AND SUPERVISE THE SOCIAL ACTIVITIES OF THE ALTON LEATHERNECKS DETACHMENT 1160 WITH AN EMPHASIS ON “FAMILY” ACTIVITIES.
- (5) TO PERFORM SUCH OTHER DUTIES AS ASSIGNED BY THE COMMANDANT.

(c) IT SHALL BE THE DUTY OF THE JUNIOR VICE COMMANDANT:

- (1) TO CLOSELY AND DIRECTLY AID AND ASSIST THE COMMANDANT AND THE SENIOR VICE COMMANDANT IN ADMINISTERING THE AFFAIRS AND ACTIVITIES OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (2) TO PRESIDE OVER BUSINESS AFFAIRS OF THIS DETACHMENT IN THE PLACE AND STEAD OF THE COMMANDANT AND SENIOR VICE COMMANDANT.
- (3) TO BE PRIMARILY RESPONSIBLE FOR THE OPERATION AND EFFECTIVENESS OF THE DETACHMENT MEMBERSHIP COMMITTEE, THE AWARDS AND CITATIONS COMMITTEE AND DECORATION COMMITTEE OF THE ALTON LEATHERNECKS.
- (4) TO DESIGN, IMPLEMENT AND SUPERVISE THE DETACHMENTS RECRUITING EFFORT, COORDINATING WITH THE DETACHMENT SENIOR VICE COMMANDANTS MEMBERSHIP GOALS.
- (5) TO PERFORM SUCH OTHER DUTIES ASSIGNED BY THE COMMANDANT.

(d) IT SHALL BE THE DUTY OF THE JUDGE ADVOCATE:

- (1) TO ACT AS LEGAL COUNSEL FOR THE ALTON LEATHERNECKS DETACHMENT 1160.
- (2) TO BE FAMILIAR WITH THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES, THE DEPARTMENT OF ILLINOIS CONSTITUTION AND BYLAWS AND THE BYLAWS OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (3) TO ADVISE THE COMMANDANT UPON ANY POINT OF LAW AND ORDER PERTAINING TO THE ALTON LEATHERNECKS DETACHMENT 1160.
- (4) TO PERFORM SUCH OTHER DUTIES ASSIGNED BY THE COMMANDANT.

(e) IT SHALL BE THE DUTY OF THE JUNIOR PAST COMMANDANT:

- (1) TO ASSIST IN PROVIDING CONTINUITY FROM ONE ADMINISTRATION OF OFFICERS TO THE NEXT.
- (2) TO PROVIDE GUIDANCE AND COUNSEL TO THE BOARD OF TRUSTEES FOR PAST DECISIONS AND DIRECTIONS GIVEN TO THE ALTON LEATHERNECKS DETACHMENT 1160.
- (2) TO INTRODUCE THE COMMANDANT AND OTHER ELECTED AND APPOINTED OFFICERS TO OUTSIDE CONTACTS THAT ARE NECESSARY TO THE ALTON LEATHERNECKS DETACHMENT 1160s PROGRAMS OR EVENTS.
- (4) TO PERFORM SUCH OTHER DUTIES ASSIGNED BY THE COMMANDANT.

(f) IT SHALL BE THE DUTY OF THE ADJUTANT:

- (1) TO KEEP A FULL RECORD OF THE PROCEEDINGS OF THE ALTON LEATHERNECKS DETACHMENT 1160.
- (2) TO NOTIFY ALL MEMBERS OF SPECIAL MEETINGS.
- (3) TO RECORD ALL MINUTES AND OTHER RECORDS OF THE ALTON LEATHERNECKS DETACHMENT 1160.

- (4) TO PREPARE FOR THE LAST MEEETING OF TERM OF OFFICE, A WRITTEN REPORT SHOWING MEMBERSHIP AT THE COMMENCEMENT OF THE TERM OF OFFICE, THE NUMBER INITIATED, REINSTATED, ADMITTED, SUSPENDED, EXPELLED, WITHDRAWN, REJECTED AND DEATHS; THUS SHOWING TOTAL MEMBERSHIP.
- (5) BY DIRECTION OF THE PRESIDING OFFICER, PREPARE AGENDAS FOR MEETINGS.
- (6) TO RECORD MEMBER PARTICIPATION AND ATTENDANCE.
- (7) TO AID AND ASSIST THE COMMANDANT IN THE ADMINISTRATION OF HIS OR HER OFFICE.
- (8) TO PERFORM SUCH OTHER DUTIES ASSIGNED BY THE COMMANDANT.

(g) IT SHALL BE THE DUTY OF THE PAYMASTER:

- (1) TO KEEP A JUST AND TRUE ACCOUNT OF ALL MONIES RECEIVED AND/OR EXPENDED BETWEEN THE ALTON LEATHERNECKS DETACHMENT 1160 AND ITS MEMBERS.
- (2) TO RECEIVE ALL MONIES, SECURITIES AND PROPERTIES DUE THE ALTON LEATHERNECKS DETACHMENT 1160 FROM ALL SOURCES, ENTERING SAME ON THE BOOKS, SHOWING THE AMOUNT AND THE SOURCE FROM WHICH RECEIVED.
- (3) TO DEPOSIT ALL MONIES AND SECURITIES IN A REPUTABLE BANK DESIGNATED BY THE BOARD OF TRUSTEES IN THE NAME OF ALTON LEATHERNECK DETACHMENT 1160 MARINE CORPS LEAGUE, SUBJECT TO WITHDRAWAL BY CHECK.
- (4) TO SUBMIT A FINANCIAL REPORT TO THE ALTON LEATHERNECKS DETACHMENT 1160 UPON REQUEST OF THE COMMANDANT.
- (5) TO KEEP BOOKS AND PAPERS, BANK BOOK AND CHECK BOOK READY FOR INSPECTION BY THE COMMANDANT, AUDIT COMMITTEE OR TRUSTEES UPON REASONABLE NOTICE.
- (6) TO NOTIFY ALL MEMBERS OF THEIR INDEBTEDNESS TO THE ALTON LEATHERNECKS DETACHMENT 1160.

(7) TO COLLECT ALL INITIATION FEES AND ANNUAL DUES FOR THE ALTON LEATHERNECKS DETACHMENT 1160.

(h) IT SHALL BE THE DUTY OF THE CHAPLAIN:

(1) TO ADVISE THE MEMBERS SPIRITUALLY

(2) TO OFFER PRAYER AT ALL CEREMONIES AS PROVIDED BY THE BYLAWS AND RITUALS OF THE MARINE CORPS LEAGUE.

(3) TO VISIT THE SICK OR DISTRESSED.

(4) TO RELIEVE THE DISTRESS OF MEMBERS AND THEIR FAMILIES.

(5) TO MAKE A REPORT TO THE COMMANDANT OF ANY MEMBER OR MEMBERS FAMILY SICK OR IN DISTRESS.

(6) TO PERFORM SUCH OTHER DUTIES ASSIGNED BY THE COMMANDANT.

(i) IT SHALL BE THE DUTY OF THE SERGEANT-AT-ARMS:

(1) TO ASSUME THE RESPONSIBILITY OF ASCERTAINING THE ELIGIBILITY OF ALL PRESENT TO SIT IN THE MEETING AS MEMBERS IN GOOD STANDING.

(2) TO GUARD THE DOOR OF THE DETACHMENT AT ALL TIMES WHEN THE MEETING IS IN SESSION

(3) TO SEE TO IT THAT ALL MEMBERS SIGN A REGISTER FOR THAT PURPOSE.

(4) TO IDENTIFY AND INTRODUCE TO THE COMMANDANT, ALL VISITING MARINES AND ANY OTHER GUEST OF THE DETACHMENT.

(5) TO TAKE CHARGE OF ALL DETACHMENT PROPERTIES AND SET UP THE MEETING HALL FOR DETACHMENT MEETINGS AND SECURE THE HALL AFTER THE MEETING HAS ENDED.

(6) TO PRESERVE ORDER AT ALL MEETINGS.

(7) TO PERFORM SUCH OTHER DUTIES ASSIGNED BY THE COMMANDANT.

3040 SUCCESSION

- (a) THE ORDER OF SUCCESSION TO THE OFFICE OF DETACHMENT COMMANDANT, IN THE EVENT OF A VACANCY, SHALL BE SENIOR VICE COMMANDANT FOLLOWED BY JUNIOR VICE COMMANDANT.

- (b) IN THE EVENT OF OTHER VACANCIES ON THE DETACHMENT STAFF, THE DETACHMENT COMMANDANT, WITH THE ADVICE AND CONSENT OF THE REMAINING ELECTED OFFICERS, SHALL APPOINT A SUCCESSOR TO TEMPORARILY FILL THE VACANCY, UNTIL A SPECIAL ELECTION, BY THE MEMBERS, CAN BE HELD TO FULFILL THE REMAINING TERM OF THE VACANT OFFICE.

ARTICLE FOUR – NOMINATION AND ELECTION OF OFFICERS

4000 NOMINATIONS

- (a) NOMINATIONS WILL BE ACCEPTED AT A REGULARLY SCHEDULED MEETING IN THE FIRST QUARTER OF THE CALENDAR YEAR TO BE DETERMINED BY THE BOARD OF TRUSTEES.
- (b) EACH NOMINATION FOR AN ELECTIVE OFFICE SHALL BE MADE BY A MOTION FROM THE MEMBERSHIP NO LATER THAN THE DAY ON WHICH THE ELECTIONS ARE TO BE HELD.
- (c) EACH NOMINEE SHALL BE A MEMBER IN GOOD STANDING IN THE ALTON LEATHERNECKS DETACHMENT 1160 AT THE TIME OF HIS OR HER NOMINATION.
- (d) NOMINEES FOR ELECTIVE OR APPOINTIVE OFFICES MUST BE PRESENT TO ACCEPT THE NOMINATION.
- (e) EACH NOMINEE, WHEN CALLED UPON, SHALL RISE, IF NOT RESTRICTED BY A PHYSICAL IMPAIRMENT AND STATE TO THE CHAIR, THAT IF ELECTED, HE OR SHE WILL ACCEPT THE OFFICE AND SERVE LOYALLY, FAITHFULLY AND TO THE BEST OF THEIR ABILITY FOR THE DURATION OF THEIR TERM.

4010 ELIGIBILITY

ALL ELECTIVE AND APPOINTIVE OFFICERS OF THE ALTON LEATHERNECKS DETACHMENT 1160 MUST MEET THE APPROPRIATE REQUIREMENTS FOR MEMBERSHIP AS PRESCRIBED IN ARTICLE TWO OF THE ALTON LEATHERNECKS DETACHMENT 1160 BYLAWS.

4020 ELIGIBILITY TO VOTE

- (a) ONLY REGULAR MEMBERS IN GOOD STANDING SHALL BE ELIGIBLE TO VOTE.
- (b) THERE SHALL BE NO PROXY VOTING.

- (c) A FIFTY (50%) PERCENT PLUS ONE (1) VOTE BY THE REGULAR MEMBERS IN GOOD STANDING AND PRESENT SHALL CARRY ANY MEASURE AND DECIDE ANY ISSUE, EXCEPT AS PROHIBITED BY DEPARTMENT AND/OR NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES.
- (d) THE NOMINATION AND ELECTION PROCESS WILL CONTINUE UNTIL ALL ELECTIVE OFFICES HAVE BEEN FILLED.
- (e) IN THE EVENT THERE IS ONLY ONE (1) CANDIDATE FOR A PARTICULAR OFFICE, AT THE CLOSE OF NOMINATIONS FOR THAT OFFICE, THE DETACHMENT ADJUTANT WILL BE DIRECTED TO CAST ONE (1) UNANIMOUS VOTE FOR THAT CANDIDATE, PROVIDED THE ADJUTANT IS PRESENT, IN WHICH CASE THE DETACHMENT SENIOR VICE COMMANDANT WILL CAST THE VOTE.

4030 ELECTION OF OFFICERS

- (a) ELECTION OF OFFICERS SHALL BE HELD IMMEDIATELY FOLLOWING THE LAST ROUND OF NOMINATIONS.
- (b) ONCE AN ELECTION BEGINS, NO ONE MAY ENTER UNTIL THE ELECTION PROCEEDINGS ARE COMPLETED EXCEPT IN AN EMERGENCY.
- (c) IF A MEMBER LEAVES DURING THE ELECTION PROCESS, THEY MAY NOT RE-ENTER UNTIL THE ELECTION PROCEEDINGS ARE COMPLETED, EXCEPT IN AN EMERGENCY.

4040 INSTALLATION OF OFFICERS

- (a) INSTALLATION OF NEWLY ELECTED OFFICERS IS TO BE HELD WITHIN 30 DAYS FOLLOWING THE ELECTION
- (b) REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES SECTION 620.

4050 SPECIAL CIRCUMSTANCES

SHOULD THE NOMINATION OR ELECTION PROCESS NOT TAKE PLACE OR HAVE TO BE RESCHEDULED DUE TO ANY REASON, THE NOMINATION AND/OR THE ELECTION PROCESS WILL FALL UNDER DEPARTMENT OF ILLINOIS GUIDELINES AS LAID OUT IN THE DEPARTMENT OF ILLINOIS CONSTITUTION AND BYLAWS SECTION 20.72 AND UNDER THEIR DIRECT SUPERVISION.

4060 ELECTION AND NOMINATION QUORUM

THE MINIMUM NUMBER REQUIRED TO HAVE NOMINATIONS AND AN ELECTION IS THE SAME NUMBER AND COMPLIMENT AS IS REQUIRED TO TRANSACT REGULAR AND LEGAL DETACHMENT BUSINESS AS OUTLINED IS SECTION 1050 OF THESE BYLAWS.

4070 ELECTION PROCEDURES

- (a) THE OUTGOING DETACHMENT COMMANDANT APPOINTS AT LEAST TWO (2) MEMBERS, BUT NOT MORE THAN FIVE (5) TO SERVE AS THE BALLOTING COMMITTEE.
- (b) THE BALLOTING COMMITTEE WILL BE SUBJECT TO APPROVAL OF THE REGULAR MEMBERS IN GOOD STANDING AND PRESENT AT THE ELECTION.
- (c) CANDIDATES FOR BALLOTING COMMITTEE SHALL NOT BE AN ELECTIVE CANDIDATE OR NOMINEE FOR ANY ELECTIVE OFFICE.
- (d) THE DETACHMENT COMMANDANT WILL THEN PASS THE GAVEL AND THE CHAIR TO THE ELECTION CHAIRPERSON FOR THE CONTINUATION OF THE ELECTION PROCEDURE.

ARTICLE FIVE – RESIGNATION, DEATH, IMPEACHMENT

5000 RESIGNATION

REFER TO SECTION 3040 OF THESE BYLAWS

5010 DEATH

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
SECTION 720.

5020 IMPEACHMENT

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
CHAPTER 9

ARTICLE SIX – MEETINGS

6000 MEETING DATE

REGULAR MEETINGS SHALL BE SCHEDULED ONCE A MONTH.

6010 QUORUM

REFER TO SECTION 1050 OF THESE BYLAWS.

6020 SPECIAL MEETINGS

- (a) SPECIAL MEETINGS MAY BE CALLED, AS THE COMMANDANT DIRECTS, UPON NOTICE BY THE COMMANDANT IN WRITING, TO ALL MEMBERS IN GOOD STANDING, GIVING NOTICE OF THE DATE, HOUR, PLACE AND PURPOSE FIVE (5) DAYS PRIOR TO SUCH SPECIAL MEETINGS.
- (b) AT A SPECIAL MEETING, NO OTHER BUSINESS WILL BE TRANSACTED EXCEPT FOR THAT WHICH THE MEETING WAS CALLED.

ARTICLE SEVEN – FINANCE

7000 FINANCE

- (a) NO MEMBER OF MEMBERS SHALL OBLIGATE THE ALTON LEATHERNECKS DETACHMENT 1160 FINANCIALLY OR OTHERWISE EXCEPT UPON DETERMINATION OF THE BOARD OF TRUSTEES.
- (b) SUCH DIRECTION SHALL BE IN WRITING AND SIGNED BY THE COMMANDANT AND AT LEAST THREE (3) OTHER ELECTED OFFICERS.
- (c) THE REVENUE OF THE ALTON LEATHERNECKS DETACHMENT 1160 SHALL BE DERIVED FROM THE ANNUAL MEMBERSHIP DUES AND OTHER SOURCES AS MAY BE ASSIGNED BY THE MAJORITY VOTE OF THE DETACHMENT.
- (d) THE DUES AND ASSESSMENTS ARE PAYABLE IN ADVANCE AND SHALL BE COLLECTED BY THE PAYMASTER.
- (e) TWO SIGNATURES OF CURRENTLY ELECTED DETACHMENT OFFICERS ARE REQUIRED FOR A CHECK TO BE DEEMED VALID.
- (f) THE COMMANDANT AND ONE OTHER CURRENTLY ELECTED OFFICERS SIGNATURES ARE REQUIRED TO ACCESS THE FINANCIAL RESOURCES OF THE ALTON LETHERNECKS DETACHMENT 1160.

ARTICLE EIGHT – MISCELLANEOUS

8000 GRIEVANCES

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
SECTION 901

8010 DISCIPLINE

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
SECTION 904

8020 SUSPENSION PENDING HEARING

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
SECTION 910.

8030 PUNISHMENT

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
SECTION 911

8040 CRIMINAL ACTS

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
SECTION 912

8050 OFFENSES

REFER TO THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES
SECTION 913

8060 AMENDMENTS

THESE BYLAWS MAY BE AMENDED AT ANY REGULAR MEETING BY A TWO-THIRDS (2/3) VOTE OF THE MEMBERS ATTENDING SUCH MEETING, PROVIDED THAT THE PROPOSED AMENDMENTS SHALL HAVE BEEN SUBMITTED IN WRITING AND READ AT THE PRECEDING MEETING OF THE DETACHMENT AND PROVIDED THAT A WRITTEN NOTICE TO ALL MEMBERS AT LEAST FIVE (5) DAYS IN ADVANCE OF THE DATE WHEN SUCH AMENDMENTS ARE TO BE VOTED UPON, NOTIFYING SAID MEMBERS THAT AT SUCH A MEETING, A PROPOSAL TO AMEND THE BYLAWS IS TO BE VOTED UPON.

8070 GOVERNING AUTHORITY

IN ANY MATTER NOT COVERED OR IN ANY MATTER IN CONFLICT WITH THE NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES OR DEPARTMENT OF ILLINOIS CONSTITUTION AND BYLAWS, THE HIGHER AUTHORITY WILL PREVAIL.

These By-Laws approved as amended by the MARINE CORPS LEAGUE ALTON LEATHERNECKS DETACHMENT 1160 at the regular Detachment meeting held on this date, 16 March 2009.

Detachment Commandant

Detachment Adjutant

Detachment Judge Advocate